

Application form for the Disbursement of Honorarium/Stipend/Assistantship from a Sponsored Research Project/Seed Grant Project/Consultancy/Internal Project for Students/Interns/Experts:

1.	Name of the person to whom honorarium is to be paid	
2.	Please select the category: a.) Student Enrollment No.: b.) Intern c) Expert Designation:	
3.	Honorarium Amount	
4.	Project No./Fund Source	
5.	Budget Head	Manpower/Contingency/ Any other head sanctioned by the funding agency for this purpose (mention that head):
6.	Bank A/c details	Bank Account No.: Bank Name & IFSC:
7.	PAN No.	
8.	Period of work	
9.	Details of work related to project. (Please attach a brief write-up certified by PI):-	

I hereby certify that the person engaged as above has not been paid honorarium for more than 3 months from this project in a financial year and sufficient funds are available in the applicable head of the project. I also understand that such an engagement (without making an appointment) in the project is applicable only for a period not exceeding 3 months in a financial year.

Name of the PI

Signature with date

(For office use only)
SRIC Comments:.....
AR (SRIC)

Approved / Not approved
Dean (SRIC)

<u>Finance and Accounts</u>
Paid (Rs.) _____
NEFT/Bank Transfer/Cheque No..... Date:.....
OA/JA
AR SRIC