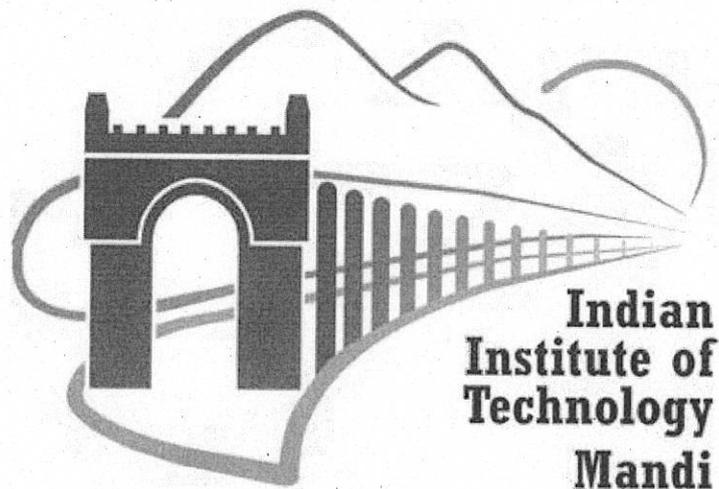


MINUTES OF THE 3RD BOARD OF ACADEMICS MEETING

28TH NOVEMBER, 2014 (4.00 PM)



**Indian
Institute of
Technology
Mandi**

INDIAN INSTITUTE OF TECHNOLOGY MANDI
KAMAND, DISTT. MANDI – 175005 (HIMACHAL PRADESH)

Present:

| | | |
|---|-----------------------------|----------------|
| 1. Dean Academics | Prof. Ramesh Oruganti | Chairman |
| 2. Associated Dean (Research) | Dr. Bindu Radhamany | Member |
| 3. Associated Dean (Courses) | Dr. Pradeep Parameswaran | Member |
| 4. Chairman Course Proposal Committee | Dr. Bharat Singh Rajpurohit | Member |
| 5. Course Coordinator (B.Tech.- ME) | Prof. S.C. Jain | Member |
| 6. Course Coordinator (M.Tech. (Energy Materials)) | Dr. Jaspreet Kaur Randhawa | Member |
| 7. Course Coordinator (M.Sc. (Chemistry)) | Dr. Aniruddha Chakraborty | Member |
| 8. Nominee-1: School of Engineering | Dr. Anil Kishan | Member |
| 9. Nominee-2: School of Engineering | Dr. Mohd. Talha | Member |
| 10. Nominee-1: School of Computing & Electrical Engineering | Dr. Padmanabhan | Member |
| 11. Nominee-2: School of Computing & Electrical Engineering | Dr. Bhakti Joshi | Member |
| 12. Nominee-1: School of Basic Sciences | Dr. Aditi Halder | Member |
| 13. Nominee-2: School of Basic Sciences | Dr. Prasanth P. Jose | Member |
| 14. Nominee-1: School of Humanities & Social Sciences | Dr. Manu Devadevan | Member |
| 15. Nominee-2: School of Humanities & Social Sciences | Dr. Suman | Member |
| 16. Academic Affairs Secretary | Ms. Jyoti | Student Member |
| 17. Research Affairs Secretary | Mr. Saurabh Singh | Student Member |
| 18. Assistant Registrar (Academics) | Mr. Vivek Tiwari | Secretary |

Special Invitee

| | | |
|--|---|--------------------|
| 1. Faculty Co-Advisor, Career & Placement Cell | : | Dr. Rajeev Kumar |
| 2. Chairperson, School of Humanities & Social Sciences | : | Dr. Ashok Kumar M. |

Absent:

Following members could not attend the meeting:

| | | |
|---|---|----------------------|
| 1. Chairman, Library Advisory Committee | : | Prof. B.D. Chaudhary |
| 2. Course Coordinator (B.Tech.- EE) | : | Dr. Anil Kumar Sao |

Minutes of the 3rd Board of Academics Meeting held on 28th November, 2014 (4.00 PM)

PART-A

(Issues discussed by the BoA when the Student Members were present)

1. **Confirmation of Part-A of the minutes of the 2nd meeting of BoA:**
The minutes of the 2nd Board of Academics meeting held on 17th October, 2014 were confirmed.

2. **Action Taken Report on the 1st & 2nd meeting of BoA:**
 - (i) **Re-organisation of School of Humanities and Social Science (SHSS) courses:**
The proposed HSS course structure, as submitted by the school representatives, had been circulated to all the members prior to the meeting. The Chairperson of the SHSS, Dr. Ashok Kumar M. was specially invited to present the proposal. After the deliberations on the proposal, the Chairman BoA requested the SHSS representatives to submit the proposal after including the rationale for the proposed changes in the HSS curriculum structure and other suggestions of the Board.

(Action: SHSS Members)

 - (ii) **HTRA scholarship for PhD scholars having M.E./M.Tech. or equivalent professional degree:**
Consequent upon the approval of the Competent Authority, a Notification has been issued on 31st October, 2014 from the Deans' Secretariat.

 - (iii) **Scholarships for M.Tech. students who have cleared GATE and MCM scholarship for M.Sc. students:**
 - **Scholarship for M.Tech. students:** Consequent upon the approval of the Competent Authority, a Notification has been issued on 20th November, 2014 from the Deans' Secretariat .

 - **MCM scholarship for M.Sc. students:** The proposal submitted by Dr. Aditi Halder was circulated to all the members prior to the meeting. After discussions, the board, in principle approved the granting of MCM scholarship to the M.Sc. students. However, the Board requested the committee to submit its final recommendations.

(Action: Dr. Aditi Halder)

 - (iv) **Discussion on Research Methodology course:**
The proposal submitted by Dr. Padmanabhan Rajan, Convener of the committee had been circulated to the members prior to the meeting. The Board noted that the discussion on 'custom module' at Sschool level is still pending. The Board requested the convener to submit the final proposal after incorporating the recommendations of the Schools.

(Action: Dr. Padmanabhan Rajan & School Representatives)

 - (v) **Updates by the Chair of Course Proposal Committee (CPC):**
The Chair CPC informed the board that the revised CPC process has been approved by the Chairman, Senate.

 - (vi) **Degree Requirements of M.Tech. & M.Sc. programmes:**
 - **M.Tech. programme:** The proposed Ordinances & Regulations submitted by Dr. Jaspreet Kaur, Course Coordinator had been circulated to all the members prior to the meeting. After a brief discussion, the Chairman requested the members to share their

inputs/feedback to Dr. Jaspreet directly. Based on the input, the final version may be produced for further discussion.

(Dr. Jaspreet Kaur Randhawa)

- **M.Sc. programme:** The proposed Ordinances & Regulations submitted by Dr. Aniruddha Chakraborty, Course Coordinator had been circulated to all the members prior to the meeting. After a brief discussion, the Chairman requested the members to share their inputs/feedback to Dr. Aniruddha Chakraborty directly. Based on the inputs/feedback, the final version may be produced for further discussion.

(Action: Dr. Aniruddha Chakraborty)

(vii) **Maintenance of repository of Question Papers of examinations:**

The Board discussed the operational issues and decided that Faculty members can upload the softcopy (pdf file) of the final exam paper on to their Moodle course website. They should then provide the link to the question paper (WING will help in this) to AR Academics/Deans' Office. Alternatively they can provide a soft copy (pdf file) to the AR Academics at the time of grade submission. Without either the link or the softcopy, the grades will be treated as not submitted. WING team will provide the folder (for the current semester) in Moodle for the question papers to be uploaded. The Deans' Office will upload the question papers/links on to this folder.

(Action: All Faculty Members, WING, AR (Academics), Deans' Office)

(viii) **Discussion on necessity of internship interviews:**

Dr. Rajeev Kumar, Faculty Co-Advisor to Career & Placement Cell was specially invited to share his input on the issue. Based on the inputs from C&P representative and other members, it was decided that the present arrangement be continued. However, C&P cell is requested to try to organize such selection drives during the weekends and also maintain a data on the selection drives organized on week days / weekends.

(ix) **Discussion on B.Tech Student Exchange programs:**

The Chair of the committee requested for some more time to submit the proposal.

(Action: Dr. Bharat S. Rajpurohit)

(x) **Any other item with the permission of the Chair:**

On the issues raised by Ms. Jyoti, student representative, related to academic calendar, attendance, faculty course feedback and online course registration, etc. the Associate Dean (Courses) informed the board that no classes have been scheduled on weekend during the forthcoming semester. Also, the faculty course feedback was obtained a week in advance this semester and will be replicated in the forthcoming semesters also.

3. **Discussion on Scholarship after conversion from M.S. to Ph.D.:**

Dr. Bindu Radhamany, Associate Dean (Research) proposed the scholarship and other issues related to this for discussion. After a brief discussion, the Chairman requested Dr. Bindu to propose modified proposal based on the inputs of the members.

(Dr. Bindu Radhamany)

4. **Any other item with the permission of the Chair:**

Dr. Anil Kishan proposed to have intermediate Teacher Course Feedback (TCF) other than final TCF. This was briefly discussed and was deferred for further discussion.

PART-B

(Issues discussed by the BoA without the Student Members being present)

1. Confirmation of Part-B minutes of the 2nd meeting of BoA.

The minutes of the 2nd Board of Academics meeting held on 17th October, 2014 were confirmed.

2. Action Taken Report on the 1st & 2nd meeting:

(i) Enrolment/Admission to M.Sc. program through JAM:

The recommendations submitted by the committee (chaired by Dr. Aniruddha Chakraborty) had been circulated to the members prior to the meeting. The members discussed the recommendations. The Chairman, BoA requested the committee to resubmit the final recommendations based on the input by the members.

(Action: Dr. Aniruddha Chakraborty)

(ii) Nomination of Industry Members in the BoA:

The Chairman BoA informed that the nominations will be made in due course of time.

(iii) Discussion on Comprehensive Examination for PhD scholars.

Dr. Bindu Radhamany, Associate Dean (Research) informed that the input from the Schools is awaited. Based on the inputs from the Schools, the framework of the comprehensive examination will be proposed.

(Action: School members/Dr. Bindu Radhamany)

(iv) Any other item with the permission of the Chair.

During the 2nd meeting Dr. Bindu Radhamany raised the issue about the progress review of the Post-Doctoral Fellows (PDF). The members discussed this issue and the proposal to have review of PDFs was approved. The Chairman, BoA constituted a committee of Dr. Bindu Radhamany (Chair), Dr. Aditi Halder and Dr. Bharat Rajpurohit to formulate rules/process for the review.

(Action: Dr. Bindu Radhamany)

3. Any other item with the permission of the Chair:

None.

The Chairman thanked the members for attending and the meeting was adjourned at 7.45 pm.