

**INDIAN INSTITUTE OF TECHNOLOGY MANDI**  
**KAMAND, DISTT. MANDI – 175075 (HIMACHAL PRADESH)**



**MINUTES OF 34<sup>TH</sup> BOARD OF ACADEMICS MEETING**

VENUE : A-4(SC) and A-10(NC) CONFERENCE ROOM, KAMAND  
DATE : 30<sup>th</sup> JUNE, 2020 (TUESDAY)  
TIME : 03:00 P.M.



**Following members attended the meeting**

<b>Sl.No</b>	<b>Responsibilities</b>	<b>Name</b>
1	Dean Academics (Incharge)	Dr. Anil K Sao
2	Associate Dean (Research)	Dr. Rahul Vaish
3	Associate Dean (Courses)	Dr. Anil K Sao
4	Chairman Library Advisory Committee	Dr. Astrid Kiehn
5	Chairman Course Proposal Committee	Dr. Kunal Ghosh
6	Course Coordinator (HSS Courses)	Dr. Suman Sigroha
7	Course Coordinator (B.Tech.-CSE)	Dr. Dileep A D
8	Course Coordinator (B.Tech.-ME)	Dr. Gaurav Bhutani
9	Course Coordinator (B.Tech.-CE)	Dr. Maheshreddy Gade
10	Course Coordinator (B.Tech.-EP)	Dr. Pradeep Kumar
11	Course Coordinator (M.Tech.-(Mechanical Engg. (Energy Systems))	Dr. Pradeep Kumar
12	Course Coordinator (M.Tech.-(Structural Engg.))	Dr. Sandip Kumar Saha
13	Course Coordinator (M.Tech.-Biotechnology)	Dr. Shyam K Masakapalli
14	Course Coordinator M.Sc. (Chemistry)	Dr. Chayan K Nandi
15	Course Coordinator (M.Sc.-Applied Mathematics)	Dr. Rajendra K Ray
16	Course Coordinator (M.Sc.-Physics) + (I-Ph.D. (Physics))	Dr. Ajay Soni
17	Nominee-1: School of Engineering	Dr. Gaurav Bhutani
18	Nominee-2: School of Engineering	Dr. Subhamoy Sen
19	Nominee-1: School of Computing & Electrical Engineering	Dr. Srkant Srinivasan
20	Nominee-2: School of Computing & Electrical Engineering	Dr. Manas Thakur
21	Nominee-1: School of Basic Sciences	Dr. Nitu Kumari
22	Nominee-2: School of Basic Sciences	Dr. C.S.Yadav
23	Nominee-1: School of Humanities & Social Sciences	Dr. Devika Sethi
24	Academic Affairs Secretary	Mr. Anand Ramrakhyani
25	Assistant Registrar (Academics): Secretary	Mr. Vivek Tiwari

**Following members could not attend the meeting**

Sl.No.		Name	
1	Course Coordinator (IC Courses)	Dr. Aniruddha Chakraborty	Member
2	Course Coordinator (B.Tech.-EE)	Dr. Rahul Shrestha	Member
3	Course Coordinator (B.Tech.-DSE)	Dr. Manoj Thakur	Member
4	Course Coordinator (B.Tech.-M.Tech. Integrated Dual Degree in Bio-Engg.)	Dr. Shubhajit Roy Chowdhury	Member
5	Course Coordinator (M.Tech.- (Energy Engg. (Materials))	Dr. Sumit Sinha Ray	Member
6	Course Coordinator (M.Tech.-(VLSI))	Dr. Hitesh Shrimali	Member
7	Course Coordinator (M.Tech.-(Communication and Signal Processing))	Dr. Samar Agnihotri	Member
8	Course Coordinator (M.Tech.-(Power Electronics and Drives))	Dr. Narsa Reddy Tummuru	Member
9	Course Coordinator (MA Dev. Studies)	Dr. Shyamasree Dasgupta	Member
10	Nominee-2: School of Humanities & Social Sciences	Dr. Puran Singh	Member
11	Industry Member – 1	Dr. Nadeem Akhtar	Member
12	Research Affairs Secretary	Mr. Partha S. Nayak	Member



**PART-A**

**(Issues discussed by the Board of Academics when the Student Members were present)**

**34.1 Confirmation of the minutes of 33<sup>rd</sup> meeting of Board of Academics:**

The minutes of the 33<sup>rd</sup> Board of Academics meeting held on 31<sup>st</sup> January, 2020 were confirmed.

**34.2 To discuss and approve the questionnaire for Teacher Course Feedback (TCF):**

Considering the circumstances due to COVID-19, the regular classes were suspended and online classes were conducted. It was required to modify the existing Teacher Course Feedback (TCF) form. Therefore, Dr. Gaurav Bhutani, Chair of the Teaching and Learning Committee (TLC) presented the questionnaire for TCF.

After due deliberations, the Board of Academics (BoA) approved the questionnaire of the TCF for Even Semester of AY 2019-20 with minor modifications. The modified document is placed as **Annexure - A**.

**34.3 Any other item with the permission of the Chair.**

-NIL-

The meeting ended with a vote of thanks to the Chair.

  
**Chairman, Board of Academics**

  
**Secretary, Board of Academics**

**TCF for Even semester of AY 2019-2020**

**(A) Pre-lockdown teaching: please provide your feedback for the teaching held on the campus before the lockdown period:**

1. Lecture delivery was effective – 1-5
2. The concepts were explained satisfactorily – 1-5
3. Questions were encouraged – 1-5
4. Doubts were cleared satisfactorily – 1-5
5. Tutorial sessions were effective (this can be made N/A seeing the course credit distribution)– 1-5

**(B) Post-lockdown teaching: please provide your feedback for the teaching held online after the lockdown started**

1. What modes of teaching were used? Choices (checkbox): Video lecturing, audio clips, slides, instructors notes (pdf), third-party lectures (e.g. NPTEL), reference material - book/websites, any other mode [text box]
2. Effectiveness of the mode of teaching – 1-5
3. Ease of communication with the instructor – 1-5
4. What modes of evaluation were used for this course? Choices: open book exam/ viva/ home assignment submission/ project/any other [text box]
5. How would you rate the mode of online evaluation? 1-5
6. What could the teacher have done better? [text box]

