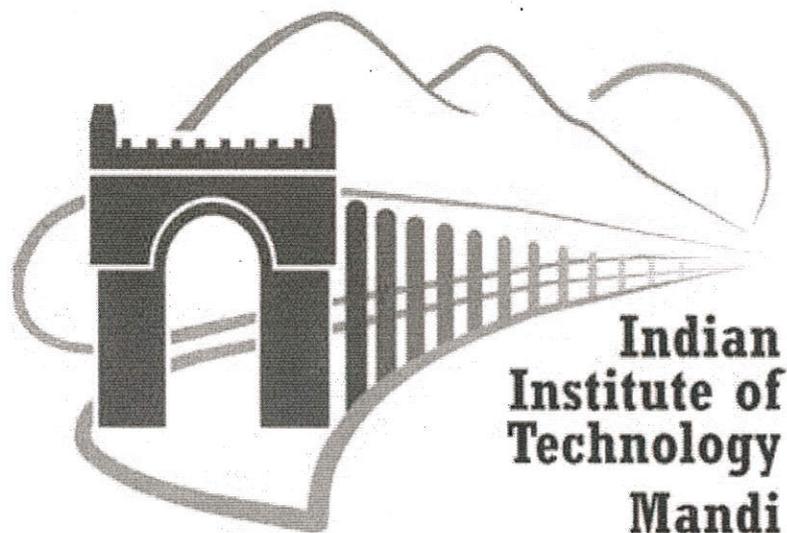


MINUTES OF THE 2ND BOARD OF ACADEMICS MEETING

17TH OCTOBER, 2014 (4.00 PM)



INDIAN INSTITUTE OF TECHNOLOGY MANDI
KAMAND, DISTT. MANDI – 175005 (HIMACHAL PRADESH)

Present:

1. Dean Academics	Prof. Ramesh Oruganti	Chairman
2. Associated Dean (Research)	Dr. Bindu Radhamany	Member
3. Associated Dean (Courses)	Dr. Pradeep Parameswaran	Member
4. Chairman Library Advisory Committee	Prof. B.D. Chaudhary	Member
5. Chairman Course Proposal Committee	Dr. Bharat Singh Rajpurohit	Member
6. Course Coordinator (B.Tech.- CSE)	Prof. B.D. Chaudhary	Member
7. Course Coordinator (M.Tech. (Energy Materials))	Dr. Jaspreet Kaur Randhawa	Member
8. Course Coordinator (M.Sc. (Chemistry))	Dr. Aniruddha Chakraborty	Member
9. Nominee-1: School of Engineering	Dr. Anil Kishan	Member
10. Nominee-2: School of Engineering	Dr. Mohd. Talha	Member
11. Nominee-1: School of Computing & Electrical Engineering	Dr. Padmanabhan	Member
12. Nominee-1: School of Basic Sciences	Dr. Aditi Halder	Member
13. Nominee-2: School of Basic Sciences	Dr. Prasanth P. Jose	Member
14. Nominee-1: School of Humanities & Social Sciences	Dr. Manu Devadevan	Member
15. Nominee-2: School of Humanities & Social Sciences	Dr. Suman	Member
16. Academic Affairs Secretary : Student Member	Ms. Jyoti	Member
17. Assistant Registrar (Academics)	Mr. Vivek Tiwari	Secretary

Absent:

Following members were granted leave of absence:

1. Course Coordinator (B.Tech.- ME)	Prof. S.C. Jain
2. Course Coordinator (B.Tech.- EE)	Dr. Anil Kumar Sao
3. Nominee: School of Computing & Electrical Engineering	Dr. Bhakti Joshi
4. Research Affairs Secretary : Student Member	Mr. Saurabh

Dr. Anil Kishan

Minutes of the 2nd Board of Academics Meeting held on 17th October, 2014 (4.00 PM)

PART-A

(Issues discussed by the BoA when the Student Members were present)

1. Confirmation of Part-A of the minutes of the 1st meeting of BoA:

The minutes of the 1st meeting were confirmed with the following modification:

▪ **(5) Scholarships for M.Tech. students who have cleared GATE:**

As per norms, the MTech students who are beneficiary of GATE scholarship will be required to provide assistance of 8 hours / week in the institute.

2. Action Taken Report of the 1st meeting:

(i) Re-organisation of School of Humanities and Social Science (SHSS) courses:

The SHSS nominees requested the Chairman to grant some more time for discussion in the school. The final report will be put forth in the next meeting of the BoA.

(ii) HTRA scholarship for PhD scholars having M.E./M.Tech. or equivalent professional degree:

- The board was informed that the Chairman, Senate approved 50% scholarship in the 5th year only with 8 hour / week TA duty as usual.
- During the extension period, the presentation / progress meeting is to be held in presence of Dean (Academics).

(iii) Scholarships for M.Tech. students who have cleared GATE and MCM scholarship for M.Sc. students:

- Scholarship for M.Tech. students: The Board approved the scholarship for M.Tech. students with retrospective effect. The beneficiary students of GATE scholarship are required to provide assistance of 8 hours / week in the institute.
- MCM scholarship for M.Sc. students: Based on the practice being followed in sister IITs, Dr. Aditi Halder provided the comparative data and informed that the final recommendation of the committee will be submitted for discussion and approval in the next meeting.

(iv) Discussion on Research Methodology course:

Dr. Padmanabhan Rajan, Convenor of the committee presented the proposal for a course consisting of a 'common module' and a 'custom module'. Deliberations were done on the proposal. The Chairman, BoA requested that the common module may be discussed among committee and the custom module may be discussed in all the Schools. The committee is to give the final recommendations after compiling the inputs from the schools.

(v) Updates by the Chair of Course Proposal Committee (CPC):

The Chairman of the CPC updated the board on the CPC process.

(vi) Degree Requirements of M.Tech. & M.Sc. programmes:

The Chairman, BoA requested the respective committee(s) to submit the final proposal in the next meeting so that it can be recommended to the Senate, which is likely to be held before the 2nd Convocation.

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3. **Issues with regard to MS/PhD ordinance, point 2.1.1(a)**

Dr. Anil Kishan invited attention of the members to clause 2.1.1(a) of the MS/PhD Ordinance & Regulations: '(a) Candidates with a Bachelor's degree in Engineering / Technology or Masters degree in appropriate Sciences including Social Sciences with valid score in GATE/NET or equivalent national level examination or GMAT/GRE in appropriate discipline'.

As the GRE/GMAT is for the students who apply abroad for higher studies, he requested the board to remove this GMAT/GRE from this clause/ordinance.

The board had a brief discussion and decided to defer this until some real time case arises.

4. **Maintenance of repository of Question Papers of examinations:**

Dr. Anil Kishan raised the issue of maintenance of repository of Question Papers of examinations. The board agreed to this proposal and the Chairman, BoA suggested that at the time of final CCM, the faculty will hand over the Question Papers along with the marks to the CCM Chair. A soft copy of the Question Paper will be also sent to the Dean Office and the Library.

(Action: CCM Chair, Dy. Librarian & AR (Academics))

5. **Outline of CPC process & Approved Courses:**

Dr. Bharat Singh Rajpurohit, CPC chair informed that the modified CPC process has been put to Chairman Chairman, Senate for approval. The courses which will get cleared through the CPC process will be placed in the next meeting of the BoA for recommendation to the Senate.

(Action: CPC Chair)

6. **Discussion on necessity of internship interviews:**

It was noted that the on-campus internship interviews/selection process by the companies is quiet disturbing. The students tended to miss classes due to this. One option would be to propose to the hiring companies to select the interns based on the students' CVs & academic performance instead of through an on-campus selection process.

The members had a discussion on this issue. It was decided that before reaching to any conclusion, the opinion of Dr. Arti Kashayp, C&P cell be obtained. In the next meeting of the BoA, Dr. Arti may be invited to share her views on this.

(Action: Secretary, BoA)

7. **Discussion on B.Tech Student Exchange programs:**

As per the MoU, the B.Tech. students go on exchange program (within India & Abroad). However, some students either go on exchange programme during the last semester or get the exchange programme extended until the end of last semester and due to this, they are out of touch from the campus just prior to their graduation. It is also noted that some students registered for less than the minimum suggested credits during their semester abroad.

 The Chairman, BoA constituted a committee comprising Dr. Bharat S. Rajpurohit (Chair), Dr. Varun Dutt, Dr. Vishal Chauhan, Ms. Jyoti (Academic Secretary/Student member) and Dr. Bhakti Joshi to recommend suitable guidelines/norms on exchange programme.

(Action: Dr. Bharat S. Rajpurohit)

8. **Any other item with the permission of the Chair:**

Ms. Jyoti, the student representative, raised certain issues related to academic calendar, attendance, faculty course feedback and online course registration. These operational issues will be taken up further by Asso. Dean (Courses)/Dean Office.

PART-B

(Issues discussed by the BoA without the Student Members being present)

1. **Confirmation of Part-B of the minutes of the 1st meeting of BoA.**

The minutes of the 1st meeting were confirmed.

2. **Action Taken Report of the 1st meeting:**

(i) **Enrolment/Admission to M.Sc. program through JAM:**

The committee agreed that the admission to the M.Sc. programme be done through JAM. The Chairman, BoA asked the committee to submit the final recommendations.

(ii) **Enrolment/Admission to M.Tech. program through GATE:**

The Chairman, BoA asked the committee to submit the final recommendations.

(iii) **Nomination of Industry Members in the BoA:**

No suggestions for nominations were received from any of the members. The Board members authorized Chairman, BoA to decide on and nominate the members from industries.

3. **Discussion on Comprehensive Examination for PhD scholars.**

The board discussed on the process of Comprehensive examination and in order to make it more rigorous, the Chairman, BoA requested all the School representatives/members to work out and propose the model to Dr. Bindu Radhamany, Asso. Dean (Research). Based on the inputs from the schools, Dr. Bindu will propose the framework of the comprehensive examination.

(Action: School members/Dr. Bindu Radhamany)

4. **Any other item with the permission of the Chair.**

Dr. Bindu Radhamany raised the issue about the annual progress report of the Post-Doctoral Fellows (PDF). The members briefly discussed it. The detailed discussion on the issue will be taken up in a subsequent meeting of the BoA.

(Action: Dr. Bindu Radhamany)

Dr. Bindu Radhamany
24/11/14

The Chairman thanked the members for attending and meeting was adjourned at 6.30 pm.

R. Jayanti
11/11/14