



Date: \_\_\_\_\_

**Details of Bills**

Sl. No.	Date	Bill No.	Name of Supplier	Description of Item	Qty.	Amount Rs./-
1						
2						
3						
<b>Total</b>						

**Amount in words:** Rs. \_\_\_\_\_ only

**Expenditure to be chargeable to:** \_\_\_\_\_ Fund.

**For:** \_\_\_\_\_

**Pay to:**

**Verified by:**

**Passed for payment:** \_\_\_\_\_/-

**Name:**

**Designation:**