

भा. प्रौ. सं. मण्डी 175 075 (हिमाचल प्रदेश)
IIT Mandi 175 075 (Himachal Pradesh)

**REQUEST FOR NOC/FORWARDING OF APPLICATION THROUGH PROPER CHANNEL
FOR OUTSIDE EMPLOYMENT**
(*strikeout whichever is not applicable)

To,
The Registrar,
Indian Institute of Technology (IIT) Mandi,
Kamand, (Himachal Pradesh) – 175 075

Through,

(i.e. Reporting Officer concerned)

Sub: Request for NOC/Application Through Proper Channel for Outside Employment

Dear Sir/Madam,

1. In response to the Advertisement No. _____ dated ___/___/20___, issued by _____, I wish to apply for the position of _____ in the Pay Scale, _____.

Name of the organization

2*. As per eligibility criteria I am eligible/not eligible for the aforesaid position.

3*. Last date of filing the (online / offline) application is _____.

4*. I confirm that this is my1st/ 2nd/ 3rd/ 4th/_____ application this Calendar year.

5*. I request you to issue me a Non-Objection Certificate (NOC)/forward my application Through Proper Channel/Experience Certificate/Age Relaxation Certificate, to apply for the said position.

6. I also undertake that, in the event of my selection I will resign from my current position. (applicable for other than regular employee only).

Thanking you,

Yours sincerely,

Signature :

Date: / /20__

Name : _____

Designation : _____

Enclosure(s): (i) Copy of full Advt. (ii) Copy of filled Application form (iii) Other relevant documents