

Constitution of Academic Progress Committee (APC) for M.Tech.(By Research) Scholars

Name:	Roll No.:
Programme and School:	Date of Registration:
Category (Regular HTRA / Project / External/Part time/Sponsored etc.):	
Proposed Area of Research:	

With reference to clause R.8 of the Ordinance & Regulations for M.S (By Research) Programme & Notification No. IITMandi/Acad/Senate/2022/48-51 dated 6th April, 2022 , the following panel of faculty members for the constitution of Academic Progress Committee in respect of the above research scholar is proposed:

Guide(s) (i) (ii)
[Please furnish technical justification for two guides. (wherever applicable)]

Co-Guide(s) (i) (ii)
[Please provide details & CV in case of External Co-Guide]

Sl. No.	Name	School	Area of Specialization	Remarks
I.	APC Chairperson (If the Chairperson happens to be the Guide of the scholar, another faculty member will be nominated by Dean(Academics)			
II. A minimum of one faculty member of IIT Mandi from related areas or discipline of the student research topic : (Please provide at least three options or justify if the proposed names are less than three).				
1				
2				
3				
III. External members (with justification) (Optional)				
1				
2				

Signature of Guide(s)
Date:

Chairperson of School
Date:

Note:

- The APC should be constituted within 4 weeks from the date of being assigned a guide.
- In the case of decisions taken by APCC, the decision will be taken based on majority of votes. However, the APC shall record views of all the members in case of unanimity.
- Once approved, School Office should notify the APC and a copy of notification should be submitted to the Academic Section.
- In case any member goes on leave exceeding one year duration, or resigns or retires from the Institute, the Chairman APC will nominate another member and earlier APC members should be informed accordingly by the School Office.
- In case of reconstitution of APC all earlier APC members should be informed of the change by the School Office.
- The APC should meet normally within a month being constituted, where research scholar will make a presentation, The APC will fix/approve the date of registration for the M.S. Programme, consider the proposed research topic and prescribe/approve the courses of study in this meeting. (**Zeroth Meeting**)

Re-Constitution of

Academic Progress Committee (APC) for M.Tech.(By Research) Scholars/Change of APC

Name:	Roll No.:
Programme and School:	Date of Registration:
Category (Regular HTRA / Project / External/Part time/Sponsored etc.):	

Existing Academic Progress Committee :

Sl. No.	Name	Name	School	Remarks
I.	APC Chairperson			
2	Guide(s):			
3	Member from IIT Mandi from related areas or discipline of the student research topic			
4	External Member, if any			

Change in Academic Progress Committee :

Sl No.	Name of member to be replaced	Name of new member	Remarks
1			
2			
3			

[Please provide details & CV (separately) in case of External Member]

Reason of Replacement/change:

Signature of Guide(s)

Date:

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Chairperson of School

Date:

Note:

1. Once approved, School Office should notify the APC giving reference of earlier APC notification(s) and a copy of notification should be submitted to the Academic Section.
2. In case any member goes on leave exceeding one year duration, or resigns or retires from the Institute, the Chairman APC will nominate another member and earlier APC members should be informed accordingly by the School Office.
3. In case of reconstitution of APC all earlier APC members should be informed of the change accordingly by the School Office.