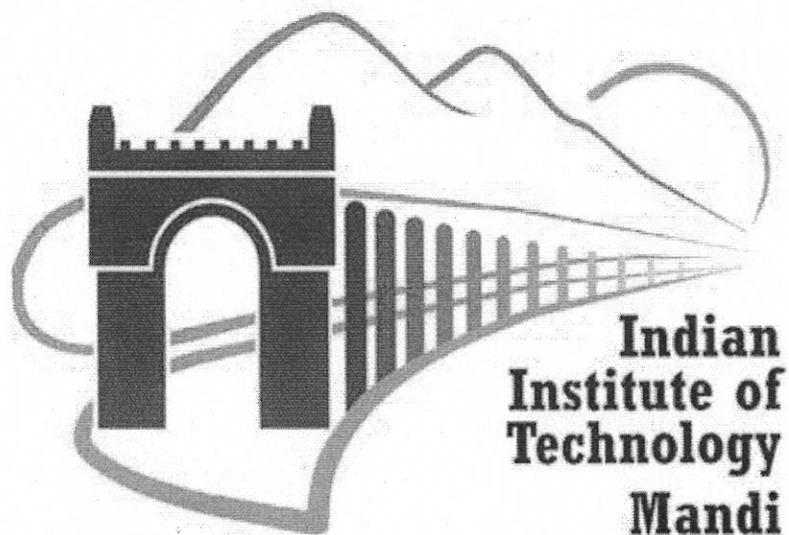


MINUTES OF THE 1ST BOARD OF ACADEMICS MEETING

19TH SEPTEMBER, 2014 (4.00 PM)



INDIAN INSTITUTE OF TECHNOLOGY MANDI
KAMAND, DISTT. MANDI – 175005 (HIMACHAL PRADESH)

Present:

1. Chairman, Senate	Prof. T.A. Gonsalves	(Briefly attended the meeting)
2. Dean Academics	Prof. Ramesh Oruganti	Chairman
3. Associated Dean (Research)	Dr. Bindu Radhamany	Member
4. Associated Dean (Courses)	Dr. Pradeep Parameswaran	Member
5. Chairman Library Advisory Committee	Prof. B.D. Chaudhary	Member
6. Chairman Course Proposal Committee	Dr. Bharat Singh Rajpurohit	Member
7. Course Coordinator (B.Tech.- CSE)	Prof. B.D. Chaudhary	Member
8. Course Coordinator (B.Tech.- EE)	Dr. Anil Kumar Sao	Member
9. Course Coordinator (M.Tech. (Energy Materials))	Dr. Jaspreet Kaur Randhawa	Member
10. Course Coordinator (M.Sc. (Chemistry))	Dr. Aniruddha Chakraborty	Member
11. Nominee-1: School of Engineering	Dr. Anil Kishan	Member
12. Nominee-2: School of Engineering	Dr. Mohd. Talha	Member
13. Nominee-1: School of Computing & Electrical Engineering	Dr. Padmanabhan	Member
14. Nominee-2: School of Computing & Electrical Engineering	Dr. Bhakti Joshi	Member
15. Nominee-1: School of Basic Sciences	Dr. Aditi Halder	Member
16. Nominee-2: School of Basic Sciences	Dr. Prasanth P. Jose	Member
17. Nominee-1: School of Humanities & Social Sciences	Dr. Manu Devadevan	Member
18. Nominee-2: School of Humanities & Social Sciences	Dr. Suman Sigroha	Member
19. Academic Affairs Secretary : Student Member	Ms. Jyoti	Member
20. Research Affairs Secretary : Student Member	Mr. Harivansh Rai Mittal	Member
21. Assistant Registrar (Academics)	Mr. Vivek Tiwari	Secretary

Absent:

Prof. S.C. Jain, Course Coordinator (BTech-ME) was granted leave of absence.

Minutes of the 1st Board of Academics Meeting held on 19th September, 2014 (4.00 PM)

PART-A

(Issues discussed by the BoA when the Student Members were present)

1. Opening remarks by Prof T.A. Gonsalves, Chairman, Senate:

Prof. T.A. Gonsalves, Chairman, Senate welcomed all the members to the 1st meeting of the BoA and briefly described the need and role of the BoA.

He pointed out that as the Institute matures, more levels will be introduced in our processes. The BoA is one such important level being introduced in our academic framework.

The BoA is constituted by the Institute to propose, discuss and deliberate academic policy related matters. Such matters will include both routine matters, such as new course proposals and also more important academic matters. On important policy related matters, the deliberations in the BoA may take place over a few weeks. BoA may also appoint sub-committees to look into specific issues and submit proposals. On such issues, the BoA will prepare a white paper for policy recommendations.

The recommendations of the Board will be placed before the senate for discussion/approval. Since such proposals would have been previously discussed and vetted in the BoA, senate's valuable time will be saved.

2. Brief introduction on the role of BoA:

Prof. Ramesh Oruganti, Chairman, BoA introduced all the members to the 1st meeting and briefed the members on the role of the board. A copy of the relevant extracts of the Deans' Committee Meeting held on 20 Aug., 2014 was provided to all the members mentioning the role of BoA, initiation of proposals, white paper etc. The Chairman also informed the board that the agendas will be taken over as Part-A (with all the members) and Part-B (without Student members). He also requested all the members to actively contribute on the proposals.

3. Re-organisation of School of Humanities and Social Science (SHSS) courses:

The SHSS nominee, Dr. Manu Devadevan requested the Chairman to defer this agenda until next meeting. In consultation with the Chair of the School, the proposal will be discussed in the school first. The same may be put forth in the next meeting of the BoA.

(Action: SHSS BoA members)

4. HTRA scholarship for PhD scholars having M.E./M.Tech. or equivalent professional degree:

Dr. Bindu Radhamany, Associate Dean (Research) placed the recommendations of the committee in the BoA for continuation of HTRA scholarship to Ph.D. scholars admitted on the basis of M.E./M.Tech. or equivalent professional degree.

The board deliberated on this matter and approved the recommendations with certain modifications:

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The scholarship period will be extended after 4 years from the start of the PhD program as follows:

- (i) In the 5th and 6th year, the scholarship is to be 50% and 40 % respectively of the MHRD approved scholarship. This will be provided from the institute funds.
- (ii) During the extension period (after the stipulated 4 years), the scholar will have to present the progress before the Doctoral Committee every 6 months. The committee's approval is needed for extension of the scholarship each time.

As requested by some of the members of the BoA the extracts from the PhD Ordinance & Regulations regarding the maximum duration of programme under clause R.16 is furnished herewith:

'Ph.D. Research Scholars should submit the thesis within 5 years from the date of registration. The Doctoral Committee may extend the period of submission of the thesis further by 2 years for regular full time research scholars...'

(Action (AR Acad) – to be sent to Chairman, Senate for consideration and approval)

5. Scholarships for M.Tech. students who have cleared GATE and MCM scholarship for M.Sc. students:

Dr. Pradeep Parameswaram, Associate Dean (Courses) informed the board that there is a provision of GATE scholarship of Rs.8000/- per month to M.Tech. Students (having valid score) and it should be provided to the M.Tech. students of IIT Mandi also. The Board approved the same with retrospective effect.

Associate Dean (Courses) also requested Mr. Vivek Tiwari, AR (Academics) to share inputs on the Merit-cum-Means (MCM) scholarship for M.Sc. students. AR (Acad) informed the board that most of the IITs (Delhi, Khargpur, Guwahati, etc.) are providing MCM scholarship to M.Sc. students (same as what B.Tech. students are getting).

(Action: AR (Acad) – follow up action)

The Chairman, constituted a committee of Dr. Aditi Halder, Dr. Anirudhha Chakraborty and Dr. Prasanth Jose to look into this issue and give suitable recommendations.

(Action: Dr. Aditi Halder)

6. Discussion on Research Methodology course:

Dr. Bindu Radhamany, Associated Dean (Research) briefed about the requirement of Research Methodology course for Ph.D. scholars and emphasized on the need to have a common course structure. The problems currently faced in structuring and offering the course was discussed by the board.

The Chairman constituted a committee of Dr. Padmanabhan Rajan (Convenor), Dr. Prasanth Jose, Dr. Manu Devadevan and Dr. Bindu Radhamany to give suitable recommendations.

(Action: Dr. Padmanabhan)

7. Updates by the Chair of Course Proposal Committee (CPC):

Dr. Bharat Singh Rajpurohit, Chair CPC, briefed about the role and process of approval of courses.

Dr Bharat will present the courses that have gone through the CPC process in the next meeting for discussion and senate recommendation by the board.

8. **Degree Requirements of M.Tech. & M.Sc. programmes:**

Referring to the approval of the M.Tech. & M.Sc. programmes by the 6th Senate, Dr. Pradeep Parameswaram brought out the need to have the complete course curriculum, syllabus and also the Ordinance & Regulations of the programmes to be gotten ready and approved by the senate.

The Chairman constituted a committee of Dr. Jaspreet Randhawa (Course Coordinator for M.Tech.), Dr. Aniruddha Chakraborty (Course Coordinator for M.Sc.), Dr. Mohd. Talha and Dr. Pradeep Parameswaram to prepare the required documents.

(Action: Course Coordinators (Dr. Jaspreet Randhawa & Dr. Aniruddha Chakraborty))

9. **Any other Part-A item with the permission of the Chair.**

It was agreed that during the semesters, the BoA meetings will be held on 2nd Friday of every month during 4.00 – 6.00 PM. The schedule for the vacations will be notified separately.

R. Arganti

30.9.14

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Minutes of the 1st Board of Academics Meeting held on 19th September, 2014 (4.00 PM)

PART-B

(Issues discussed by the BoA without the Student Members being present)

1. **Role of Course Coordinators:**

The Chairman proposed the following role for the Course Coordinators:

The Coordinator will be responsible for:

- Curriculum and syllabus of the discipline core and electives
- Implementation including offering of courses in each semester and allotment of teachers
- Finalising the teaching assignment in consultation with the Chair(s) of the School(s)

In addition,

- The Coordinator will report to Dean (Academics)
- The Chair of the School has final responsibility for teaching load of faculty in the School.

The above will be reviewed based on the feedback of Course Coordinators after one year and fine tuned, if needed. The total tenure of a course coordinator will be for two years.

The board approved the proposal in toto.

2. **Enrolment/Admission to M.Sc. program through JAM**

Dr. Pradeep Parameswaram proposed that the BoA should examine whether the admission of the M.Sc. students should take place through JAM. The board discussed this proposal and it was decided that the Course Coordinator of the program should come up with suitable recommendations after discussion with the School.

(Action: Dr. Aniruddha Chakraborty)

3. **Enrolment/Admission to M.Tech. program through GATE**

Dr. Pradeep Parameswaram proposed that the BoA should examine whether the admission of the M.Tech. students should take place through GATE. The board discussed this proposal and it was decided that the Course Coordinator of the program should come up with suitable recommendations after discussion with the School.

(Action: Dr. Jaspreet Kaur Randhawa)

4. **Nomination of Industry Members in the BoA.**

The Chairman requested the board members to suggest names via e-mail to the Secretary of BoA before the next meeting of the board.

5. **Any other Part-B item with the permission of the Chair.**

Dr. Anil Sao proposed that periodic review of the Institute Core Courses is also needed just as normally the case with discipline core courses. The members agreed on the importance of this issue. This will be taken up for further discussion in a future BoA meeting.

The Chairman thanked the members for attending and meeting was adjourned at 6.30 pm.



R. Organti
30.9.14