

**Project Proposal Format
(For SJVNL projects)**

Title :
Mode of Project : Research Consultancy
Value of the Project :
Duration of the Project :
Progress Report Submission : Biannual Annual

Investigator(s)/Co-Investigator(s) from IIT Mandi

Principal Investigator(s) :
Designation :
School :
Contact details :
Co-Investigator(s) :
School :
Contact details :

Coordinator(s) from SJVNL

Coordinator(s) :
Designation :
Department :
Contact details :

Technical Document

1. Summary of the Project:
2. Origin of the Proposal:
3. Objectives and Expected Outcome:
4. Methodology:
5. Detailed Deliverables with Timeline: (Please mention the key deliverables in bullet points and use Gantt chart for depicting the timeline)

6. Responsibilities of the parties involved:

6.1 Responsibilities of IIT Mandi:

6.2 Responsibilities of SJVNL:

7. Budget

7.1 Budget Summary:

Budget Head	Year 1	Year 2	Year 3	Total
Equipment				
Consumables				
Manpower				
Travel				
Contingencies				
Other costs				
Overhead				
Grand Total				

7.2 Equipment Cost Details

Equipment Name	Quantity	Estimated Cost (INR)	Justification

7.3 Consumables Cost Details (Amount in INR)

Justification	Year 1	Year 2	Year 3	Total

7.4 Manpower Cost Details (Amount in INR)

Designation/No. of Positions/Monthly Salary	Year 1	Year 2	Year 3	Total

7.5 Travel Cost Details (Amount in INR)

Justification	Year 1	Year 2	Year 3	Total

7.6 Contingencies Cost Details

Justification	Year 1	Year 2	Year 3	Total

7.7 Other Costs Details (Amount in INR)

Justification	Year 1	Year 2	Year 3	Total

7.8 Overhead Details (Amount in INR)

Justification	Year 1	Year 2	Year 3	Total

Terms and Conditions

1. The first year budget mentioned in the budget summary will be released upon the sanction of the project as a first instalment.
2. The investigator(s) has/have to submit the annual report, utilization certificate, statement of expenditure and a presentation to the funding agency (online/offline; depending upon the requirements of the project).
3. The project will commence from the date of receipt of funds.

Signature(s) and seal:

Investigator(s) from IIT Mandi
Date:

Coordinator(s) from SJVNL
Date: