

INDIAN INSTITUTE OF TECHNOLOGY MANDI

GATE PASS FORM – INTER CAMPUS TRANSFER OF ITEMS

To,

The Security Officer
IIT Mandi, Kamand, Himachal Pradesh.

Please allow following items/materials to be shifted fromCampus
To.....Campus by:

Name of Person.....Signature.....

Mobile No.....Vehicle No.....

Date Time.....

Status of Material: Lab equipments/Electronic/Electrical items/IT Hardware/Furniture / other items (Please tick appropriate category or specify.....)

S. No.	Description of Items	Quantity	Remarks

Department i/C Sign.....

Name & Desig.....

Signature of HOD

Name.....

Dept.....

AR (Store & Purchase)

(Security Officer)

(for Security staff's use)

Name of Campus.....	Name of Campus.....
Duty Security Supervisor Sign.....	Duty Security Supervisor Sign.....
Date & Time.....	Date & Time.....
Register Out Serial No.....	Register In Serial No.....

Note : Duty Security staff of the Campus where Item is received will return this form to Security office.